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| **COMPANY INFORMATION:**  COMPANY NAME: | | **TYPE:**  GOVT / PUBLIC/ PRIVATE |
| REGISTRATION NO: | |
| **COMPANY’S ADDRESS:**  LOT NO: | CITY:  POSCODE: | STATE:  COUNTRY: **MALAYSIA** |
| PARENT COMPANY: | | SUBSIDIARY COMPANY: |
| **CONTACT INFORMATIONS:**  OFF NO:  FAX NO:  NATURE OF BUSINESS: | HANDPHONE: | WEBSITE: |
| EMAIL ADD: | STATUS:  ACTIVE / INACTIVE / BLACKLISTED |
| **RECRUITMENT DETAILS:** | | |
| RECRUITMENT AGENCY NAME (NEPAL) : | | LICENSE No (Nepal): |
| COUNTRY: **MALAYSIA**  CURRENCY: **RM** | KDN NO:  KDN ISSUE DATE:  KDN EXPIRY DATE: | KDN RENEWAL DATE:  KDN APPROVED QUOTA: |
| **POWER OF ATTORNEY** ENTRY DATE: | POWER OF ATTORNEY EXPIRY DATE: | TRANSPORTATION FOR LABORS:  **Y ( ) / N ( )**  ACCOMODATIONS:  **Y ( ) / N ( )**  HEALTH INSURANCE:  **Y ( ) / N ( )** |
| **COMPANY DEMAND DETAILS:**  SKILL:  QUALIFICATIONS:  CONTRACT PERIOD: ( ) YRS | SALARY: RM  OVERTIME: RM  OTHER ALLOWANCES: RM  DAILY WORK HOURS:  NO. OF WORKING DAYS WEEKLY:  NO OF EXISTING WORKERS: ( ) | **DEMAND NO:**  MALE : ( )  FEMALE: ( )  TOTAL NEPALESE WORKERS: ( ) |
| **DIRECTOR’S NAME:**  NRIC NO:  H/P NO:  EMAIL: | **HR MANAGER’S NAME**:  NRIC NO:  H/P. NO:  EMAIL: | **SUBMITTED BY:**  NAME:  H/P NO:  NRIC NO:  EMAIL:  SIGNATURE: |

**FOR OFFICE USE ONLY:**

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| FEES:   * RM 1,000.00 * RM 1,200.00 * RM 1,400.00 * RM 400.00 | CHECKED BY:  SIGNATURE:  DATE:  FEMIS ENTERED BY:  OUR REFERENCE NO: |