**Director’s Name: -**

**Director’s Handphone Number: -**

**Payment Receipt No**: **-**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Title** | **Number/Status** | **Remarks** |
| **1** | **Currently Working Nepalese Workers ( In digits)** |  |  |
| **2** | **New Worker Demand**  **(In digits)** |  |  |
| **3** | **Are there any illegal workers** **(Yes/No)** |  |  |
| **4** | **JTK Hostel Approval (Certificate)** **(Submitted/ In Process)** |  |  |
| **5** | **Last three months’ pay slip and Bank transfer slip** | **Yes**  | **No**  |  |
| **6** | **Six days a week one day rest** | **Yes**  | **No**  |  |
| **7** | **Any third party involving** | **Yes**  | **No**  |  |
| **8** | **8 hours regular 4 hours OT** | **Yes**  | **No**  |  |
| **9** | **Total Salary RM 2650** | **Yes**  | **No**  |  |
| **10** | **Nepal Agency Name** |  |  |
| **11** | **Nepal Agency Director’s Name** |  |  |
| **12** | **Nepal Agency Director’s Contact No.** |  |  |

**Signature of Company Director Company Stamp**